

APPLICATION FOR THE DESIGNATION OF A LANDMARK

Town of Penfield Historic Preservation Board
3100 Atlantic Avenue
Penfield New York 14526

INSTRUCTIONS TO APPLICANT:

1. Submit one copy of this application, retaining a second copy for your records.
 2. Attach an instrument survey map, outlining the boundaries of the proposed landmark/landmark site.
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1. **OWNER(S) OF PROPERTY:**

Name(s) _____

Address _____

Telephone Number _____

Application by Owner(s) _____ or Town Board _____

2. **LOCATION:**

- a. Street Address and Legal Description (subdivision and lot number):

- b. Historical Name of Structure: _____

3. **PRESENT USE OF PROPERTY:** _____

4. ZONING DISTRICT: _____

5. REASON: Why should the property be designated?

a. Physical History (Indicate sources of information for all statements)

Date of Erection: _____

Original and subsequent owners: _____

Architect _____

Builder _____

a. Notes on original plan and construction of building:

b. Notes on known alterations and additions, with dates and architects or builders:

c. Historical events and persons associated with property:

d. General Architectural Statement

Architectural style or Period:

e. General Description of exterior (describe construction, finishes and state of repair):

f. General Description of Interior (describe finishes, decorations, and state of repair):

g. Site and Surroundings (describe details of landmark significance of landscaping and site work improvements):

h. Outbuildings:

6. EFFECTS: Describe in detail both the positive and negative effects the designation could be expected to have on the owner or owners of the proposed landmark or landmark site.

I certify that the information supplied on this application is complete and accurate to the best of my knowledge.

Signature of Applicant _____ Date _____

If application is made by the Town Board, date of notification to Owner(s)

Date _____

Bibliography:

References: